

CLIENT GUIDE TO SENIOR PROJECT FRESH HOW TO USE YOUR COUPONS

Michigan Department of Health and Human Services

****If you require assistance of any kind to participate in this program, please notify a staff person.****

First Step: Fill out the application form completely.

1. Provide the following:
 - a. Birth year.
 - b. Your signature, initials or mark.
2. Your signature is required. Please sign for the coupon book(s) you are given.
 - a. Proxy's signature: You may have up to two (2) proxies sign on the front cover of the coupon book (if applicable).
 - b. Always take your coupon holder and unsigned coupons with you to the market or roadside stand.
3. Coupons may only be used for the following items:
 - a. Michigan-grown, unprocessed items such as fruits and vegetables.
 - b. Fresh cut herbs (potted herbs do not qualify).
 - c. Honey.
 - d. All products purchased must be for human consumption. This includes pumpkins.
4. The following foods **DO NOT** qualify for purchase with coupons:

a. Eggs.	g. Jams.
b. Cheese.	h. Jellies.
c. Dairy products.	i. Prepared, canned, or dried foods.
d. Bakery items.	j. Flowers.
e. Plants.	k. Anything that is not listed on the ELIGIBLE ITEMS list.
f. Cider.	
5. **DO NOT** ask the farmer or market to sell you things that are not eligible.
6. Your coupons are like cash; do not give them to others or leave them unattended.
7. You can use your coupons at **any** Michigan Farmers Market or Roadside Stand that displays the sign, "**SENIOR PROJECT FRESH WELCOME HERE.**". Each coupon is worth \$5.
8. Make sure your proxy is not representing more than six (6) people total.
9. At the farmers' market or roadside stand, make your selection of qualifying fruits and vegetables.
10. At the register, when checking out your qualifying fruits and vegetables, please sign, initial or make your mark on the appropriate number of coupons.
11. The staff person will compare your signature, initials or mark with your coupon holder.
12. You cannot get change back from your coupons. You may put cash with the coupons for the best use of your coupons. For example, if your purchase totals \$6.75, use one (1) coupon (a value of \$5) then you may add \$1.75 in cash. Your other option is to use two (2) coupons (a value of \$10), but you will lose \$3.25 in coupon dollars ($\$10.00 - \$6.75 = \$3.25$).
13. All coupons must be used by October 31. Coupons do not carry over into the next season.
14. If at any time during the season you are unable to use your coupons, contact the agency that distributed the coupons and they can help you arrange for a proxy to assist you.